



**Washington Airport Management Association**

# **Washington Airport Management Association**

**Committee By-Law Revisions**

**\*Approved by WAMA Membership**

**May 6, 2010**

A decorative graphic at the bottom of the page consists of overlapping, semi-transparent geometric shapes in shades of green and light blue, creating a layered, 3D effect. The date 'May 6, 2010' is centered within this graphic.

**May 6, 2010**



## **Washington Airport Management Association**

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### **WAMA Mission**

To improve Airports and Airport Management in Washington State

### **WAMA Purpose**

Link Airport Managers in Washington State to achieve their common interests  
Identify and address problems and opportunities  
Support members locally to benefit aviation  
Promote educational opportunities for development of airport managers and staff  
Review and refine industry procedures and regulations

### **ARTICLE VI AMENDMENTS**

The following committees have been formed to carry out the general duties as noted under the direction of a Committee Chairman who is appointed by the current President.

### **WAMA Committee By-Law Revisions**

Approved by the Membership ~ May 6, 2010

### **Committees**

The following committees have been formed to carry out the general duties as noted under the direction of a Committee Chairman who is appointed by the current President. All committees will coordinate their activities with the Executive Director.

#### **Airport Committee**

*Committee Chair John Sibold, Vice-Chair, Bill Penor*

Evaluates proposed guidelines or standards related to environmental compatibility, planning, zoning, design, operations or financing of airports. At the request of the President (or the Board) represents the Association in regard to proposals potentially affecting airports and the airport environs, made by State and Federal agencies. Advises the membership through the Board of Directors, of operational, financial and environmental trends as they pertain to airports. In all such matters, at the request of the President, and on behalf of the Association, may develop recommended policies or standards for consideration by State and Federal Agencies.

(Revised June 1991, May 2001, May 2010)

## **Legislative Committee**

*Committee Chair Robb Parish, Members, John Shambaugh and Bill Dolan*

Studies, evaluates, and summarizes proposed and existing legislation that may or does have an impact on the State's airports. Provides regular updates, including recommended actions, to the Board and membership. At the request of the President, may draft legislative provisions that support the interests of the Association. The Chairman or other designee of the President may be requested to represent the Association before a legislative body, when it is deemed necessary to contribute to legislative deliberations. Matters of interest include legislation related to taxes (property, fuel, excise, etc.) land use, environment and other State aviation and regulatory actions. (Revised May 2010)

## **Membership Recruitment and Relations Committee**

*Committee Chair, Ryan Zulauf Vice Chair, Kandace Harvey*

Focus is on recruitment and retention of members. Responsible for publishing and distributing to the membership information deemed pertinent and timely concerning current events and matters of interest. Promotes communication among Association members, the board, and affiliates and strongly encourages membership in the Association by proving value. Assures that new members are familiar with working committees and are properly oriented in the goals, purposes and programs of the Association. (Revised May 2001, May 2010)

## **Scholarship/Internship Committee**

*Committee Chair, Rich Mueller, Vice Chair, Dave Field*

Establishes objective standards by which students can be evaluated to receive various academic scholarships offered from time to time by the Association. Makes recommendations to the Board regarding the offering of such scholarships. Committee will recruit and evaluate applicants and recommend students to the Membership through the Board of Directors for receipt of financial aid in the form of a scholarship or internship. (Revised June 1991, May 2001)

## **Conference/Education Committee**

*Committee Chair, John Haakenson, Vice Chair, Jennifer Skoglund*

Conducts periodic membership surveys to identify topics of conference/educational interest important to the membership. Plans conference and meeting agendas, coordinates conference and meeting activities, invites speakers, and recommends and secures conference sites. Coordinates with other airport/aviation associations to develop joint meetings, conferences and other educational opportunities of interest to the membership; works with other committees as needed. (Revised May 2001, May 2010)

## **Finance/Personnel Committee**

*Committee Chair, Kandace Harvey, Vice-Chair, Ryan Zulauf*

Works with Board and other committees to set an annual budget. Oversees the collection and handling of WAMA funds and disbursement of expenditures. Works with other committees to develop sustainable funding sources for operations while holding Association responsible to operate within set budget limitations. Monitors timely collection of all pledges, dues, assessments and donations and assures all funds are managed and used properly, oversees investments, conducts research and makes investment recommendations to the Board of Directors, works with treasurer to ensure the highest interest rates and yields possible on all funds and investments. Reviews Association Financial Reports, Balance Sheets, Investments and Bank Accounts. Facilitates handling of HR/Personnel duties associated with paid and/or volunteer Association positions in concert with President and Board of Directors.  
(Established May 2010)