

# internship application form

# WAMA

section A - general information

date .....

airport name .....

address .....

city ..... state ..... zip .....

contact person ..... title .....

contact phone number .....

contact e-mail .....

section B - internship statement

## submit a concise statement addressing the following:

- a description of your current or proposed internship program
- the activities that the intern could be involved in at your airport
- benefit to the prospective intern from being at your airport
- benefit to the airport from having an intern
- financial need to support an internship program
- specific program that the grant would support (i.e.: salary augmentation, registration/travel assistance for professional training)
- any other special considerations that could influence the selection of your airport
- additional information

application deadline: **June 1, 2008**

submit applications to: [rjung@reidmiddleton.com](mailto:rjung@reidmiddleton.com)



# internship grant

WAMA

introduction

WAMA has established an internship grant to assist airports in funding internship salaries and activities. The grant can be applied to an airport with an existing internship program or for the establishment of a new program. The purpose of the grant is to encourage airports to establish and maintain internship programs. Internships are very valuable to both the airport and the interns. The airport receives the benefit of additional help with airport operation, maintenance and development tasks and the intern receives the benefit of experience from being involved in these tasks. Internships are not very readily available to students in the aviation field and there is a need to provide incentives and financial support to encourage the establishment and enhancement of additional internship programs. Any airport with an existing internship program or an interest in establishing one can apply for the \$1,000 WAMA internship grant. **One internship per year will be awarded to one WAMA airport.**

Interns can be involved in a number of activities at the airport which will be of significant benefit to both the airport and the intern.

guidelines / criteria

The guidelines for the internship are quite broad to allow the receiving airport maximum flexibility in applying the internship grant funds. This is needed so that the program can be as effective as possible. The funds can be used to either cover part of the internship salary or for other activities such as attendance at aviation conferences. It can be more difficult for some airports to receive budget approval for special activities than for intern salaries. This is where the WAMA grant can be most helpful by funding those activities that are more difficult for the airport to fund. The grant funding level will be \$1,000 per year for the one airport deemed to be the most deserving of the internship grant. The selection of the airport to receive funding will be made by the WAMA Aviation Education Committee. The award will be made to the airport that:

- can demonstrate the greatest benefit to the prospective intern
- can demonstrate the most benefit from having an intern
- has the greatest financial need to support the internship program

**It should be noted that the selected airport will not be eligible for the internship grant the next year.**

The following are two airports that have an internship program. You can contact them to learn more about internships and for advice on the application and selection process that they use for interns at their airport:

- Paine Field
- Arlington Municipal Airport

