



Washington Airport Management Association

Board Meeting December 21, 2023 – 1:00 PM Teleconference

MINUTES

- 1. Call to Order** ~ Vice President Decoteau
- 2. Roll Call** ~ Secretary Robinson (S. Peterson filling in)
 - a. Marjy Leggett, Executive Director
 - b. Brandon Rakes, President (Absent)
 - c. Dave Decoteau, Vice President
 - d. Lorene Robinson, Secretary (Absent)
 - e. Jennifer Skoglund, Treasurer
 - f. Adam Phelps, Board Position
 - g. Rob Hodgman, Board Position
 - h. Tim Mensonides, Board Position
 - i. Samantha Peterson, Board Position
 - j. Rich Mueller, Past President
 - k. Others Present: Matthew Sykora, Eric Johnson
- 3. Presentation and approval of the November Meeting Minutes** ~ S. Peterson

Samantha made a motion to approve, seconded by Jennifer, approved.
- 4. Presentation and approval of the December Treasurer's Report** ~ Treasurer Skoglund

No report for this month.
- 5. President's Report** ~ Vice President Decoteau

Brandon sends his regards, he was unable to attend this meeting.
- 6. Executive Director's Report** ~ ED Leggett

Reserved a booth at NW Trade Show
Attended Legislative Meeting and Aviation Caucus (Zoom)
Airport Committee Meeting
Sent thank you to Parker Grant for First Friday
Check from the associate members for scholarships.
Next Waypoints is January 1st
Corley McFarland on January 5th for the First Friday presentation
- 7. Old Business**

8. New Business

9. Committee Reports ~ Review of Open Action Items + Additional Items Listed Below

a. **Conference/Education Committee** ~ Chair S. Peterson

WAMA website has been updated and registration is open.

Samantha will be reaching back out to Muckleshoot Casino for our WAMA hotel room block code to add.

b. **Legislative Committee** ~ Chair Hoppe

i. Legislative Priorities for 2024

Had first committee meeting with our Lobbyist, with the next meeting January 2nd. No other update for December.

c. **WSAA Update** ~ Rob Hodgman (Absent)

No update for December

d. **Airport Committee** ~ Chair Sykora

i. January 5 – First Friday – Corley McFarland and Precision Engineering

Airport Committee has been working on getting the First Fridays organized with speakers for January, February, and March. Checked with FAA on speaking about their new Land Use policy, but they would like to get more coordinated.

Looking at cancelling the July First Friday due to the holiday along with the May First Friday due to the conference.

e. **Membership Recruitment and Relations Committee** ~ Chair Roemeling

Reaching out to groups and members for annual registrations and updated emails.

Asked about our emails with Network Solutions and any concerns and issues that you've seen. We've had some recent ones that are not coming through.

f. **Human Resources (& Nominating) Committee** ~ Chair Phelps

Reminder to the President to setup Committee Chairs for 2024.

g. **Scholarship/Internship Committee** ~ Chair Love (Absent)

i. Received donation

h. **Finance Committee** ~ Chair Skoglund

Sent the proposed 2024 WAMA budget to everyone and is ready to approve.

Thank you to membership for getting SeaTac back as a member for 2023.

Gross profit is planned to be \$137,475 and expenses \$132,765.

Jennifer made a motion to approve the 2024 WAMA budget, seconded by Samantha.

Approved.

10. New Action Items Recap ~ ED Leggett

Conference committee meeting schedule after first of year and get the code for the Muckleshoot Casino lodging.

Airport Committee – Corley First Friday

Legislative Committee – Next meeting January 2nd

Membership Committee – Renewals ready to send out

Human Resources – Annual contract for the webmaster

10. Next Meeting Thursday, January 18, 2024 via Zoom

11. Remarks for the good of the order ~ Vice President Decoteau

12. Adjourn ~ Vice President Decoteau