



## Washington Airport Management Association

---

### **2024 Solicitation for WAMA Professional Development Grant**

The Washington Airport Management Association (WAMA) is excited to announce the 2024 solicitation for candidates for the Professional Development Grant.

WAMA established a Professional Development Grant to assist deserving WAMA members in furthering their professional development by helping to cover the cost for such efforts. The Grant is designed, but not limited, to helping with airport management classes via satellite campuses of aeronautical universities or accreditation programs such as AAAE. The grant funding level will be \$1,000 per year for one individual deemed to be the most deserving of the applicants for that year. Preference will be given to applicants actively involved in the management of an airport.

Guidelines for the Professional Development Grant application are outlined in the attached application packet. Applicants should submit their application packet by email to [scholarship.grants@wama.us](mailto:scholarship.grants@wama.us) by the submittal deadline of March 31<sup>st</sup> of the desired calendar year. Submittal time may be extended if no applicants by March 31<sup>st</sup>.

If you have any questions, please feel free to contact me via e-mail [Keith@portofskagit.com](mailto:Keith@portofskagit.com) or telephone (360-757-9839).

Thank you for your interest.

Best Regards,

*Keith Love*

Keith Love  
Chair, WAMA Scholarship Committee

Executive Officers, Board Members and Executive Director

Dave Decoteau, President; Lorene Robinson, Vice President; Joshua Marcy, Secretary; Jennifer Skoglund, Treasurer  
Brandon Rakes, Past President; Tim Mensonides, Keith Love, Samantha Peterson, and Eric Johnson, Board Members;  
9900 Airport Way, Snohomish, WA 98296 | Fax: 360-568-0834 | Telephone: 360-568-1541 ext. 224

Marjy Leggett, Executive Director

[www.wama.us](http://www.wama.us)

# Professional Development Grant

WAMA has established a grant to assist deserving WAMA members in furthering their professional development by helping to cover the cost for such efforts. WAMA values the skills and abilities of our members and recognizes that helping individual members build their credentials ultimately helps the strength of our organization as a whole.

WAMA recognizes that it is difficult to find funding for career growth opportunities and offers some financial support to its members. Any current WAMA management member is eligible to apply. Preference will be given to someone actively involved in the management of an airport. The guidelines for the professional development grant are quite broad and allow applicants flexibility in developing their knowledge or abilities. The Grant is designed, but not limited, to help with airport management classes via satellite campuses of aeronautical universities or accreditation programs such as AAEE. The grant funding level will be \$1,000 per year for one individual. This grant is primarily geared towards young aviation professionals striving to grow their Airport Management skills and credentials. Selection will be based on qualifications, demonstrated performance, career potential and the program for which the grant is requested. The selection of the WAMA member to receive funding will be made by the WAMA Scholarship Committee. The Professional Development grant will be awarded to the individual who can demonstrate the greatest benefit to themselves and WAMA.

The annual submission deadline is March 31<sup>st</sup>. Late applications will not be considered. Applicants will be notified of the outcome by April 30<sup>th</sup>. Funds will be available after July 1<sup>st</sup>. All applications will be considered confidential and will be used only for the purpose of grant selection.

A WAMA member is eligible to receive support from the program only once in any three year period. The recipient must be a WAMA member at the time of the application and during the development activity. Only one award will be made each year. The grant recipient shall submit a reimbursement request for up to \$1,000 for expenses incurred for the activities to be funded with the WAMA professional development grant. Reimbursement requests shall be submitted no later than 60 days after the expenses have been incurred. An award may be taxable. It is the applicant's responsibility to verify the tax status of this award.

Application forms are available on the WAMA website at: <http://www.wama.us/scholarships>

# Professional Development Grant

## Application Form

Date \_\_\_\_\_

Applicant Name \_\_\_\_\_

Airport Name \_\_\_\_\_

Position \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

### Requirements:

Submit a concise statement addressing the following:

- How the award will be used and cost of the program of study.
- Why you should be selected.
- How the award will benefit you and WAMA.
- A summary of other professional qualifications, development activities completed or attended in the past two years and the sources(s) of funding, key professional accomplishments and year of accomplishment, and 5-year career goal.
- An itemized estimate of expenses associated with the proposed activity.
- Any other special considerations of interest to the selection committee.

**Award Amount: \$1,000**

**Submittal deadline: March 31<sup>st</sup> of this year**

**Submit application to the WAMA Scholarship Committee via e-mail:**

[scholarship.grants@wama.us](mailto:scholarship.grants@wama.us)