



**WAMA Board Meeting  
Conference Call Meeting  
June 16, 2016  
Minutes**

- 1. Call to Order** ~ President Sheehan called the meeting to order at 1:02 pm
- 2. Roll Call** ~ Secretary Mensonides. Members present: Ryan Sheehan, Tim Mensonides, Jennifer Skoglund, Deb Wallace, John Haakenson, Marjy Leggett, Dave Field, Sara Young  
  
Absent: Arif Ghouse, Kandace Harvey, Rob Hodgeman
- 3. Presentation and approval of the May 18 Meeting Minutes** ~ Secretary Mensonides.  
Approved by motion and vote
- 4. Presentation and approval of the June Treasurer's Report** ~ Treasurer Skoglund.
  - a. Membership dues income: \$30,515; Total income \$74,648; Total Expenses \$57,037; Net income \$17,610
  - b. Conference sponsorship \$23,925; Conference registration \$18,800; Total Conference Income \$45,250
  - c. Conference host hotel expenses \$34,693.94; Total conference expense \$38,840.68
  - d. Came out ahead with conference with net income \$6,409.32
  - e. Total expenses \$67,418.21
  - f. Net income: \$9,319.20
  - g. Balance Sheet Total Assets, liabilities, equity \$72,754.30Approved by motion and vote
- 5. President's Report** ~ President Sheehan.

- a. Great conference, received positive feedback. Airport tour was well attended.
- b. Encourage committee chairs to hold meetings and have members become involved.

**6. Executive Director's Report ~ ED Leggett (see ED report for additional details)**

- a. Conference work – posted presentations of conference on website
- b. Working with the Port of Benton on their Airport Improvement Board
- c. WSDOT/WPA – Passport Program
- d. Wrote 27 individual thank you letters to sponsors. Received positive feedback from the letters
- e. Membership committee support and organization of the newsletter

**7. Committee Reports ~**

- a. Airport Committee ~ Vice Chair Young
  - i. No report
  - ii. Place new hangar FAA policy on agenda
- b. Legislative Committee ~ President Sheehan
  - i. No report
- c. Membership Recruitment and Relations Committee ~ Chair Mensonides
  - i. Current total number of members: 203 (110 Management, 53 Associates, 40 Other). 5 new and pending memberships in the past month. There have been several retirements, most will be replaced.
  - ii. Recruitment: working with ED on identifying potential members and reaching out to them
  - iii. Preparing for June newsletter, Publication date scheduled for July 1st
- d. Human Resources (& Nominating) Committee ~ Chair Young
  - i. No report
- e. Scholarship/Internship Committee ~ Chair Wallace
  - i. Letters to recipients will be sent out next week
- f. Conference/Education Committee ~ Chair Haakenson
  - i. 2017/2018 Conference Planning,
    - (1) location selection: NW region for 2017
    - (2) 2018: discussion of having a joint conference with OAMA and a corresponding location which would be convenient for both groups
- g. Finance Committee ~ Chair Skoglund
  - i. No new updates

Reports approved by motion and vote

**8. Next Meeting July 21, 2016 – Conference Call ~ President Sheehan**

**9. Adjourn ~ President Sheehan at 1:40 pm**

Respectfully submitted: Tim Mensonides, Secretary